When enrolling at Toowoomba East State School an interview will be necessary. Please ensure that you bring the following documentation to the interview.

1. **ORIGINAL BIRTH CERTIFICATE**
   In accordance with Education Queensland policy the student **must** be enrolled under the name as stated on the birth certificate.

   The following exception applies:
   - A “Change of Name” certificate supplied which identifies the surname has been changed by deed poll.

2. **IMMUNISATION RECORDS**
3. **PROOF OF RESIDENCY** (as described below)

Any one of the following is required for **home owners** in the catchment area:

1. Rates Notice
2. Registration on a State or Federal Electoral Roll
3. Signed, unconditional House Contract

Any one of the following is required for those **renting** in the catchment area:

1. Rental agreement stamped and signed by real estate agency for a minimum of twelve months duration
2. Rental Bond receipt and statutory Declaration confirming rental of at least 12 months duration.

**This is an Education Queensland Policy that these documents must be supplied before enrolment can take place.**

Toowoomba East State School is Enrolment Managed because of the very high number of enrolments and limited facilities.

Please be aware that this is an **Application for Enrolment** only.

Students who reside in the defined suburban catchment area are assured of enrolment. Placement of students from outside the immediate suburban catchment is not guaranteed. It is subject to **enrolment capacity** and applicants may be placed on a waiting list.

**Applicants for enrolment from outside our catchment will be accepted if enrolment capacity exists.**

Students who have siblings **currently** enrolled at Toowoomba East are not assured of placement but are however placed higher on the waiting list and must go through the same proof of residency requirements as stated above.

A decision regarding the acceptance of enrolments will be made following our confirmation of residence and review of enrolment capacity. Parents will generally be notified within a few days of an enrolment interview.