30 January 2015

2015 School Leaders
Each year our students are observed with reference to performing leadership roles when they entered Year 5. This process looks at behaviour, attendance, leadership skills, demonstrated initiative as well as their academic, cultural and sporting abilities.
This process often brings forward many names for these positions. It is a credit to all students, parents and staff that we have so many students who can fill these roles. This is an ongoing process across the 12 months and involves the year Level staff and Specialist staff.
Our 2015 School Leaders have been invested this week and congratulations go to those students appointed to these roles.
We have great confidence that this year’s School Leaders will be excellent ambassadors for our school and will set an outstanding example for our school.

School Captains
- **Girls**  Charlotte Croker
- Holly Littlejohn
- **Boys**  Dexter Best
- Brodie Edser

Sports House Captains
- **Cunningham**  Breanna Simmons
- Oliver Daniel
- **Evans**  Taleah Wilson
- Ryan Martin
- **Leslie**  Grace Byrne
- Harley Lawrie
- **McDonald**  Eliza Lebsanft
- William Handley

Music Captains
- **Choir**  Senga Harrower
- **Strings**  Kate Greste
- **Concert Band**  Jeremy Gurr
- **Stage Band**  Samuel Elliott
**Allergies at School**
Each year we have a large number of students (and this year also staff) who have severe allergies and reactions caused by these allergies. We ask that we all take care of each other and consider these members of our school community when preparing lunches. Some of the foods that these members of our community have allergies to include:-

- Peanuts, cashews, pistasios, etc
- Dairy products
- Shellfish (can even be triggered by the smell)

While we are not banning these items from the school please try to avoid using these items for lunches if at all possible.

Thank you for helping keep our students and staff safe.

**Newsletter**
The Toowoomba East State School Newsletter will be emailed out to families fortnightly this year.

**Payments**
All payments for excursions are to be placed in the cash collection slot in the Administration Office inside a payment envelope with all relevant information filled out eg. Student Name, Class, Excursion and Amount. Payments can be made by cash, cheque or credit card.

Eftpos payments can be made at the Administration Office.

Permission slips are to be taken to the class teacher and not placed inside the payment envelope.

Cash payments - please try to enclose Correct Money in the payment envelope as we do not carry change. Cheques can be made out to Toowoomba East State School.

Credit cards cannot be used for payments less than $10.00.

No late payment will be accepted.

**Direct Payments**
Bank Account details: BSB: 064433 ACC: 00091639
Reference: Invoice Number or Student Name

Please send an email once payment has been made to hjack1@eq.edu.au advising of payment.

**School Office Hours**
The Administration Office will be open Monday to Friday from 8:00am to 3:30pm

**Refunds**
Refunds will only be given subject to availability of funds after all excursion costs have been paid. A request for refund form needs to be completed within one week of the excursion/activity and returned to the admin office for processing.

**Change of Details**
Please ensure you let the Admin Office know if your contact details, family circumstances, emergency contacts or email addresses change. Please see the admin office staff or phone 4637 5220 or 4637 5230 to update your details.

**Student Absences**
Please call the Absence line on 4637 5260. Speak slowly and clearly, stating child’s name, class, reason for absence and name of person phoning. e.g. Tom Brown, 2C, sick, Mrs Brown-mother.
TESS Parents & Citizens’ Association
Meetings
The first TESS P & C meeting will be held on Thursday 12 February 2015 at 7:00pm in the Staffroom.
The Annual General Meeting (AGM) will be held on Thursday 26 March 2015 at 7:00pm in the Staffroom.

Tuckshop
I am Nicola your new Tuckshop Convenor
The Tuckshop will be open four days a week from Monday to Thursday.
My assistant Melissa and I are busy getting our Tuckshop up and running for a great 2015.
Your menus have been sent online and will change slightly every term.
All homebaking will be greatly received. Please send a list of ingredients with your baking if you can.
Please note the brown bag ordering system, it helps on those days when we have hundreds of orders.

Uniform Shop Hours
Monday, Wednesday and Friday from 8:00am to 9:30am, including Pupil Free Days.

Tuckshop Hours
Monday, Tuesday, Wednesday and Thursday from 8:00am to 1:30pm.
The Tuckshop is not open on Fridays.

Student of the Week   Week 1    27/01/2015
Class    Student Name
1C  Eva Biernoff
1D  Miley Bennett
2A  Hunter Harth
2B  Hamish Anderson
2D  Jackson Moriarty
3A  Tennyson Mulheron
3B  Tayne Lincoln
3C  Maanya Kathvadia
3D  Blake Burrows
4A  Angus Bennetts
4D  Rowan Ahern
4/5E  Grace Aspromourgos
5A  Angus Causer
5C  Mark Sims
6B  Dylan Mylrea
6C  Elizabeth Causer
6D  Sean Austin